

AQAR 2022 - 2023



SANTHIGIRI
COLLEGE OF COMPUTER SCIENCES

Affiliated to MD University and Approved by AICTE



5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees





Minutes of Anti-Ragging committee meeting

Date: 24th June, 2022

Venue: Room No. 301

The Anti ragging committee meeting for the academic year 2022-23 was held on 24th June 2022. The meeting was stated with welcoming all members and began with the discussing the agenda points of the meeting:-

1. Regarding Complaints receiving on ragging issue if any.
2. Formation of squad to check issue and invigilation regarding ragging in the campus
3. To provide students with an orientation program.

Members present

1. Ms. Ambily V (Coordinator)
2. Mr., Ms. Suja Thomas
3. Mr. Midhun

Ms. Ambily V (Coordinator)



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Minutes of Anti-Ragging committee meeting

Date: 11th september, 2022

Venue: Marian Auditorium

The Anti ragging committee meeting for the academic year 2022-23 was held on 11th September 2022. The meeting was stated with welcoming all members and began with the discussing the agenda points of the meeting:-

Minutes of the meeting

1. The committee was described the various measures taken to prevent ragging in the campus.
2. No such matter related to ragging was received.
3. The meeting ended with the convener proposing vote of thanks.

Resolution

The class representative is being nominated to ensure that no ragging case should be reported in the campus awareness programme and being organized to make students aware about the ragging.

Members present

1. Ms. Ambily V (Coordinator)
2. Mr., Ms. Suja Thomas
3. Mr. Midhun
4. Class representatives

Ms. Ambily V (Coordinator)



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Grievance Redressal Cell

Grievance Redressal Cell of Santhigiri is to provide a mechanism for redressal of students Grievance and to prevent unfair practices. The function of the Cell is to look into the complaints lodged by any student, and judge its merit. The Grievance Cell is also empowered to look into matters of harassment. The Grievance Redressal is constituted with Principal as its Chairman and other members assigned by the Principal as its executive members..

Policy:

Procedure for lodging complaint

The students may feel to put up a grievance in written or verbal format to the concerned class tutor.

In case the person is unwilling to appear in self, grievance may be dropped in writing at the letter box of the Grievance Cell near Principal cabin.

If any complaint /Grievance is lodged by any of the student, the protocol that followed is to receive a written complaint by the complainant to the class tutor. Class tutor will review the case and based on the merit it is forwarded to the Head of the Department. Head of Department will forward the matter to the Grievance Redressal committee.

Grievance Redressal will attend the cases by giving opportunity to both parties to be heard. In case of inter departmental issues, heads of department along with the class tutor is summoned to the Grievance Cell. Complainant and the defendants version is heard and received in written format. On receipt of this Committee will verify the merit of case by summoning witnesses, CCTV footages and teachers testimony.

Decision will be taken by the Grievance Cell within 5 working Days and will send for Chairman's Approval. Chairman will intimate the final decision to the class tutor of the respective student. And the class tutor will communicate the decision to the parties of the case and to the parent.



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SEXUAL HARASSMENT AND ANTI-RAGGING AWARENESS PROGRAMME REPORT

Anti- ragging cell in association with IQAC of Santhigiri College of Computer Sciences, Vazhithala had conducted the “Anti-Ragging Awareness Programme on 28th April, 2022 with **Adv. SUJA THOMAS** as the chief guest.

The programme commenced with a prayer song and the guests were welcomed. The chief guest was formally greeted and welcomed by **Rev. Fr. Paul Parakattel** principal and **Ms. Ambily V**, anti-ragging committee coordinator of Santhigiri College of Computer Sciences, Vazhithala.

Adv. Suja Thomas addressed the students about the origin and menace of ragging in India and also explained the legal consequences of involvement in such activities. She also reiterated that anyone who is actively or passively, or is a part of a conspiracy to promote ragging is liable to be punished. She also addressed that drug consumption makes students mentally and physically weak. It also attracts various diseases and requested all the students should stay away from drug abuse.

Adv. Suja Thomas also created awareness on how the “DISHA” app can be used at times of danger to women across the State and asked every woman and girl to download the “DISHA” app. The principal and the coordinator of anti-ragging committee of the institution also addressed the students and briefed them about the different strategies and action plan for curbing the menace of ragging in the college by adopting various measures and activities.

The students pledge not to involve themselves in ragging of any form and also to make the institution ragging free. The programme concluded with a vote of thanks and National Anthem.




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